

GUIDE — IP TELEPHONY

SMS on Communicator

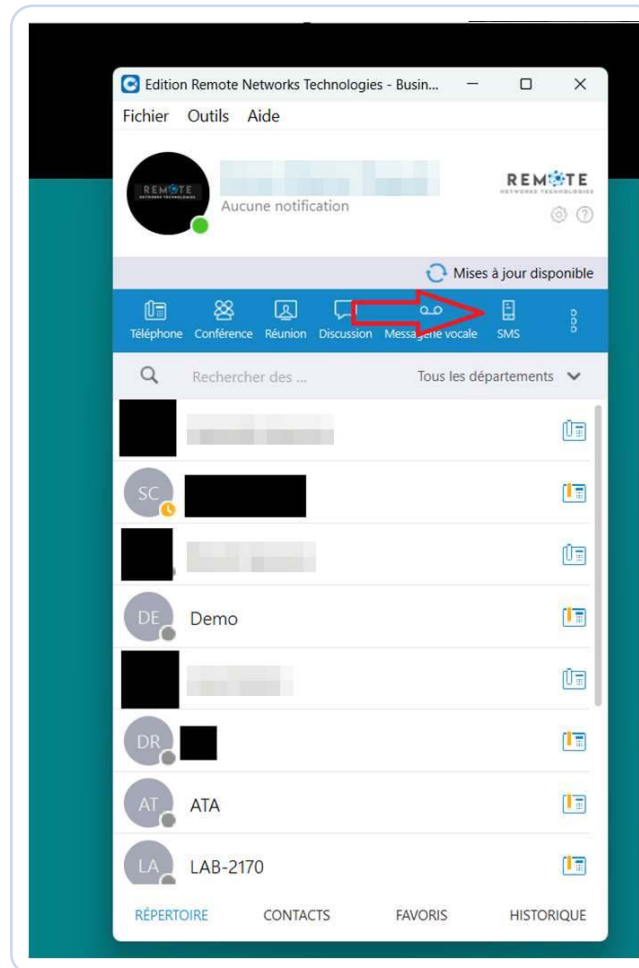
Send and receive text messages from your desktop

SMS service is an option

Contact us to enable it on your account, if it is not already active.

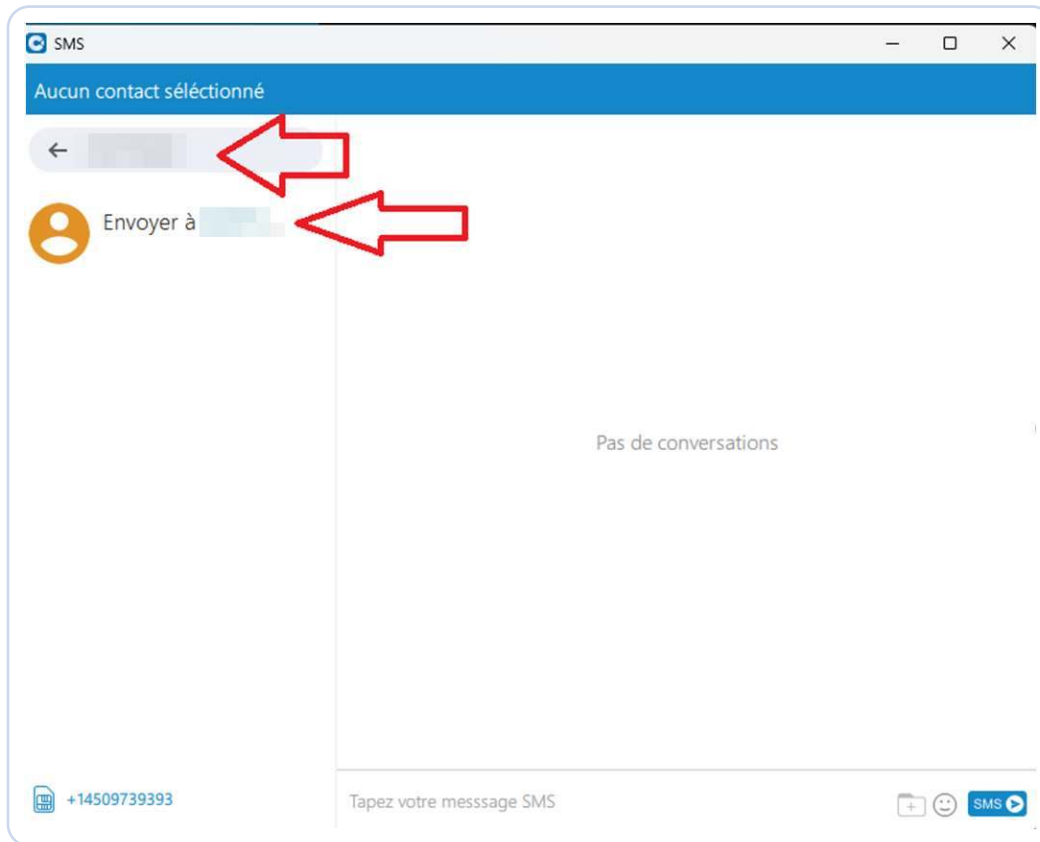
1 Open the SMS tab

- In the Communicator toolbar, click the SMS icon, to the right of Voicemail.



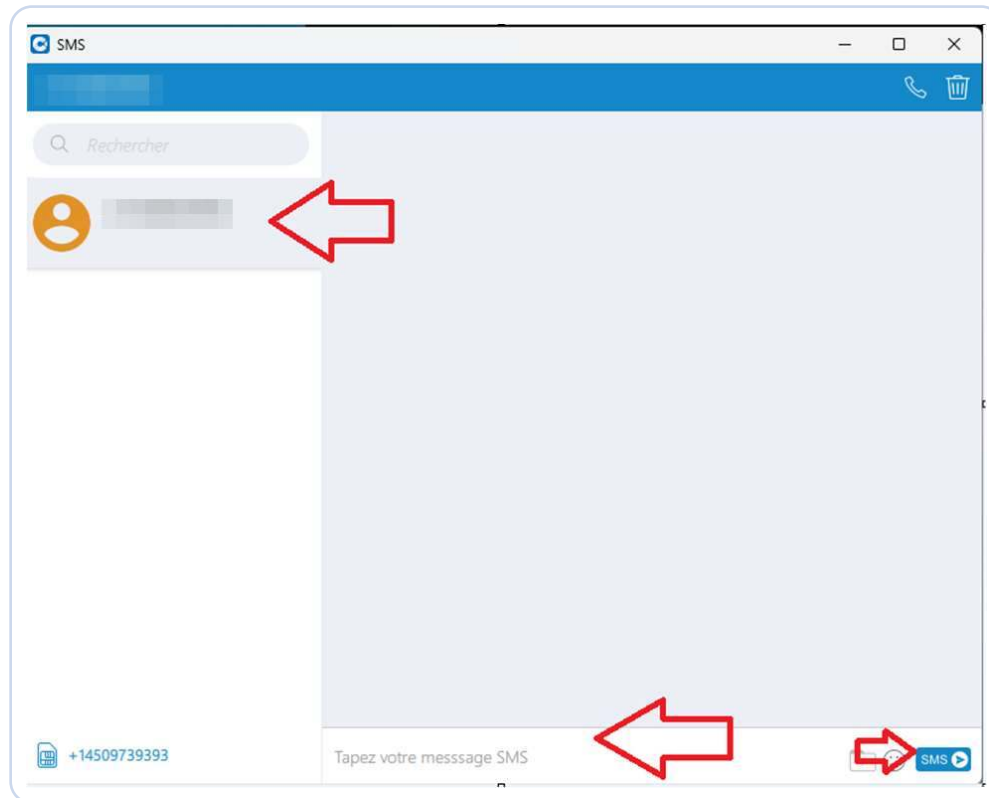
2 Start a new conversation

- Enter the recipient's number in the search bar.
- Click "Send to ...": the contact is created and the conversation opens.



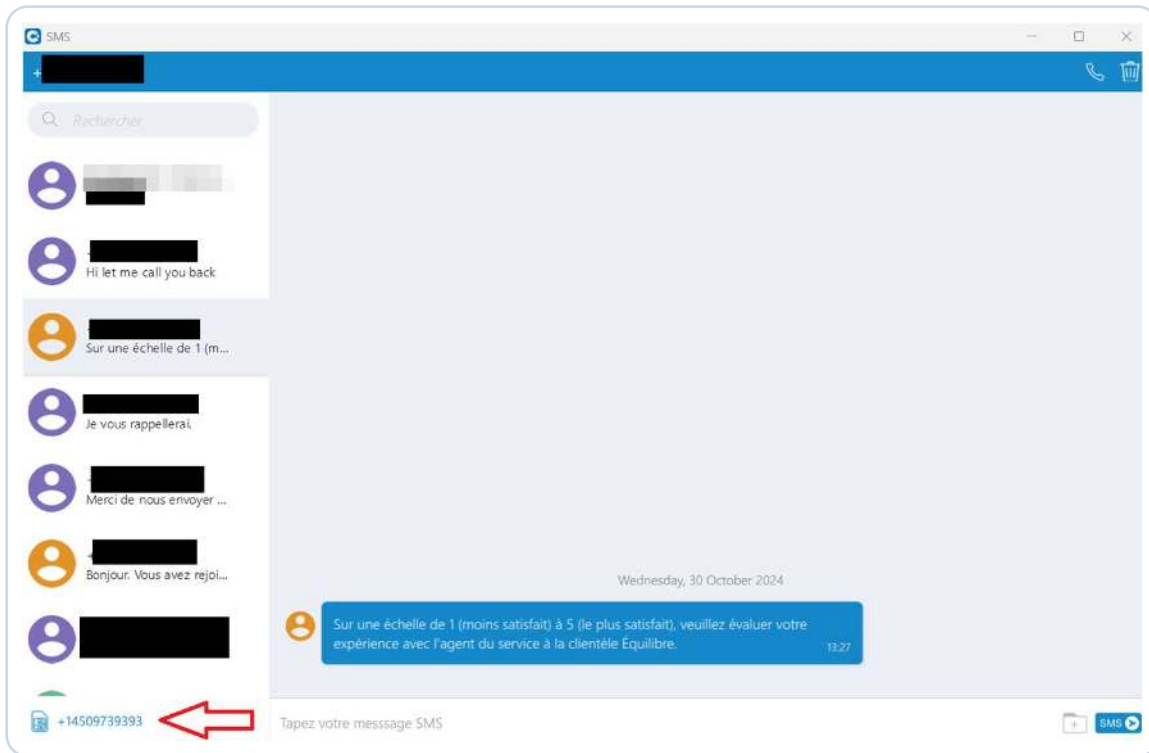
3 Write and send

- Click the newly created number in the left-hand list.
- Type your message in the bottom bar, then press the SMS button to send it.



4 View your history

- All your SMS conversations are kept in the left-hand list.
- Your sending number is shown at the bottom left of the window.



Need help? Our team is here 24/7.

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